



Job Vacancies at Cornerstone Academy Trust

EYFS Teaching Assistant

Exeter & Exmouth based

We are seeking a Nursery Teaching Assistant to join the Early Years team in our busy, thriving and highly sought after nurseries within our schools. We are looking for someone with relevant experience of working with young children, who is enthusiastic about supporting and educating nursery aged children. Our Nurseries take children from two years old and play a vital role in preparing children for their journey into primary education and beyond.

You will benefit from a generous pension scheme, a health scheme, a cycle to work scheme and subsidised meals in our staff café with food cooked and served by our own chefs. Successful candidates will be provided with state-of-the-art IT equipment to help them fulfil their duties and we support all staff with an investment in their professional development through training and a good performance management process, where a bonus is payable to those who achieve highly.

You will work alongside our EYFS Teachers and Deputy Nursery Leaders to support children in all areas of the Early Years curriculum. You will collaborate as part of a large EYFS team across the schools in our trust. You must be open to delivering a high-quality Early Years Provision which you will support in the planning and resourcing of. The Trust uses the ReadWrite Inc scheme to teach Early Reading and Phonics and we train all our Early Years staff to implement this approach within each of our settings. You will be responsible for overseeing the progress of a group of key worker children and will meet with parents regularly to report to them on the progress their child is making through both online and in-person meetings. You will be required to maintain pupil records and conduct a range of administrative tasks to support the teaching staff.

Relevant experience of working with children and qualifications are required. You will need to have a willingness to attend CPD and familiarise yourself with the latest developments in the EYFS curriculum that the Trust is implementing.

We provide wrap around sessions, before and after school, as well as being open all year round for those parents needing childcare out of term time. The Nurseries cater for children aged 2 -4 years old, are newly furnished with excellent resources for both indoor and outdoor provision. The Nurseries ensure a great start to a child's education and benefit from all the wider resources within the main school including the dining facilities, the library, and outdoor spaces. The schools are both innovative and technology rich.

The position is permanent, full-time, all year round (52 weeks), 8.00am to 5.00pm or 8.00am to 6.00pm. Our nurseries are closed at Christmas for 2 weeks and in addition to this you will be entitled to 4 weeks holiday, plus Bank Holidays.

The full-time equivalent salary for this role starts in the region of £23,000 pro rata depending on age and experience. However, the actual salary based on the hours and weeks worked will commence in the region of £26,500 per annum, (or £29,500 if 6pm finish).

We look forward to receiving your application and hopefully meeting you as part of the recruitment process.

This post is exempt from the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020). This means that certain convictions and cautions are considered 'protected' and do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website:

www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974

An enhanced Disclosure and Barring Service check is required for all our posts. We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. Please note online searches may be done as part of pre-recruitment checks.

A job description and an application form can be obtained at

<http://www.tcat.education/vacancies>